

Peases West Primary School
Full Opening Information - September 2020

Dear parents/carers,

We hope you are well and keeping safe. As we move into the Summer holidays, we would like to thank you all for your continued support, patience and understanding throughout this very challenging time. We have been so impressed with how well our children and families have managed the COVID-19 situation and your commitment to working in partnership with us.

Our plans for full opening in September are outlined below and as a result of Government guidelines, we have had to adapt many of our school arrangements and systems. Please note, these plans are based on current guidelines and should they change, we would have to adapt plans over Summer and inform you.

Peases West Primary School will open to all children, including Nursery, on Wednesday 2nd September 2020.

We fully appreciate that you and your child/ren may feel anxious, apprehensive and unsure of what to expect and although some children may have accessed remote learning activities, we understand that this may not have been appropriate for all and that many children have been out of routine and structure. We know that children will require support and time to settle back into a routine, to trust that they are safe and that they can trust the staff to ensure they remain that way.

School has assessed risks and put in place the following control measures.

In school we will:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) clean hands thoroughly and more often than usual. Hand washing is timetabled across the school. This will be immediately on entry, after each break time and before and after lunch.
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) implement a programme of enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) minimise contact between individuals and maintain social distancing wherever necessary
- 6) where necessary, wear appropriate personal protective equipment (PPE)

In response to any infection, school will:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

School organisation:

Staff and pupils will remain in a designated 'bubble' throughout the week and are encouraged to use their designated outside space as regularly as possible to support learning.

Year Group	Class	Staff
Nursery (inc 2 year old) Reception	Nursery Class 1	Miss Hall Mrs Hird Mrs Patterson
Year 1 Year 2	Class 2	Mrs Morton Mrs Storey Mrs Davis Mrs Knotts
Year 3 Year 4	Class 3	Mr Atkinson Mrs Britton Miss Mould Mrs Croft
Year 5 Year 6	Class 4	Mrs Scott Miss Patterson

New starters in Nursery, including 2 year olds, will have a staggered start to be determined by Miss Hall, EYFS leader, who will contact families in Autumn term.

2 year old children will initially have a starting time of 9:30am and their session will close at 11:45am.

Nursery lunchtime provision will continue from 11:45am – 12:15pm at a cost of £1.50 a day for supervision. This will need to be pre booked. Please contact Miss Hall for details.

Staggered start and end to the day (drop off and collection)

Start of the day:

Children and parents will enter school either through the main gate to the front of the building or the rear gate (by Stanley Way area) where social distancing markings and a 'one way' system will be in place where possible. Please see the table below which outlines your child/ren's entrance point.

Parents/carers must not congregate around the school gates or away from the school site.

Only one family member is to escort children to school.

There will be a staff presence at each entrance to support children and families.

Parents will not be permitted on the school grounds other than the inner main gate area to the front of the building, next to the car park, which is used as a 'drop off' point for children.

Anyone requiring adapted access should contact Mrs Cowper to determine arrangements for entry to school.

Should your child present unexpected behaviour on entry to school, we ask you to bring them to the hall doors.

If necessary, older children will enter school with their younger siblings through the main gate and come to their bubble through the main school door.

Parents must not enter the building and must remain outside the school site (all communication to be completed via email/private Facebook messenger or telephone). Parents/carers should leave the school site immediately once their child has entered the school gate.

Should parents have information to hand in to school, please inform the office and leave them in the 'in' box situated at the main entrance gate.

Parents must not drive along the school lane or school drive unless this has been agreed with staff.

Pupils who use face coverings must remove them when they arrive in the school building. Pupils are not to touch the front of their face covering during use or when removing them. Children must dispose of temporary face coverings in a lidded bin or place a reusable face covering in a plastic bag that is to be placed in their school bag so that they can re wear it to travel home.

Please note: Gates will be opened at 8:50am and closed and locked at 8:55am. If you arrive at school late, we ask that you come to the hall doors situated at the end of the school drive and ring the bell for access.

	Entry/dismissal	Time
Class 4 (years 5 and 6)	Rear gate (Stanley Way)	8:50am – 3:15pm
Class 3 (years 3 and 4)	Rear gate (Stanley Way)	8:50am – 3:15pm
EYFS (2 year olds)	Main gate	9:30am – 11:45am
EYFS (Nursery)	Main gate	8:45am – 11:45am 12:10pm – 3:10pm
EYFS (Reception)	Main gate	8:50am – 3:10pm
Class 2 (years 1 and 2)	Main gate	8:50am – 3:10pm



End of day:

Children will be dismissed from their bubble at the end of the school day and collected from the same gate, the same way they entered school. Parents should wait for their child to come to them and adhere to social distancing expectations, not congregating around the gate or away from the school site.

Nursery, Reception and Class 2 (years 1 and 2):

Children will be dismissed from their classroom bubble doors. A member of staff will be present at the gate to communicate via walkie talkie with class teachers that you are there to collect your child/ren.

Classes 3 and 4 (years 3, 4, 5 and 6):

Children will be dismissed from their classroom doors. A member of staff will be present at the rear gate to communicate via walkie talkie with class teachers should a parent be collecting children. Once all children who are being collected have left, those who walk home alone will be dismissed.

Movement around school:

A one-way system will operate in non-bubble areas with staff and pupils encouraged to keep to the left. This is marked out. Pupils will remain in their bubbles throughout the school day.



Break and Lunchtime

Children will access breaktimes in their outdoor bubbles.

Children will eat lunch in their class bubbles.

Out of school hours provision

There will be no out of hours provision, including breakfast club, in Autumn term. This will be reviewed at the end of term.

Resources/rooms

Equipment/resource packs will be made available for individual children. There will be designated learning areas/desks/tasks within bubbles.

Visitors

Authorised visitors only on site. Visitors and deliveries will be via the school drive and hall doors.

If your child is unwell

Please do not send your child to school if they are unwell or are displaying any COVID-19 symptoms.

There is a designated First Aider within each bubble and First Aid boxes containing any necessary medication. Should your child display symptoms of COVID 19 or become ill, a member of staff will support them to a designated area wearing the necessary PPE equipment. The Headteacher will be informed and will contact parents/emergency contacts and we ask that you collect your child from the hall doors. An adult will remain with your child, socially distant, until they leave the site.

Pupils and Staff displaying symptoms of COVID-19 will **not be** permitted into school until the 7 day isolation is completed. Where staff/pupils test positive, Public Health England are to be contacted for advice and support.

The Governing body of the school are to be informed of staff members and any parent/carer concerns.

Safeguarding, Behaviour and wellbeing

Safeguarding procedures will continue as usual. School staff will remain in contact with any children and families who are ill or self-isolating.

Remote Learning

Class teachers will plan and deliver teaching and learning activities to children in school. These will continue to be uploaded to the school website in the event your child is ill or has to self-isolate.

Health and Safety

All Health & Safety checks continue to be carried out.

All children will need to adhere to hand washing and social distancing measures to ensure pupil and staff safety.

Uniform

We expect all children to return to school wearing school uniform. Our school uniform policy and information relating to school uniform orders is available on our school website:

http://www.peaseswest.durham.sch.uk/parents/our-school-uniform/?fbclid=IwAR2kNPX_83TTINRbzzmgKW9VTrKYJ0amPv6Qyu_z7FSzCl6O5-DUAmUGsHk

Events/visits

At this moment, we are taking a cautious approach to our usual school events, celebrations, visits and visitors, and have no plans for such events during Autumn term. We will be looking at how we can enhance the curriculum and engage with parents in a creative 'virtual' way.

We know this is a lot of information to take in and that it is very different to our usual approach to a new school year. We thank you in advance for your co-operation and understanding in making this as smooth as possible. Should you have any questions, please contact me here in school.

We look forward to the time when we can see you all again in person, but in the meantime, we wish you a safe, happy and enjoyable Summer break.

Many thanks,

Alison Johnson
Headteacher